

Training Course Booking Form

Hands-on courses at the UK's only dedicated graffiti removal training centre

**Practical Graffiti Removal
1 day**

Price £275 + Vat

Course dates

- 22nd June 2010
- 13th July 2010
- 21st September 2010
- 19th October 2010
- 16th November 2010
- 21st December 2010

Courses run from
9.30am to 5.00pm

Prices are per delegate
Terms and Conditions overleaf

GraffitiHotline.co.uk

Graffiti Control Solutions

0845 330 3103

Company/Organisation name

Contact name

Position

Address for correspondence

Post code

Telephone E mail

Invoice address if different

Post code

Your order number

Course date

Are there any special needs you would like us to be aware of?
Dietary preferences for example.
(The training centre is equipped with disabled facilities).

Delegate names

<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>

Signature Date

Send completed form to:
GraffitiHotline.co.uk Unit 12A, Isleworth Business Complex, St John's Road, Isleworth, Middlesex TW7 6NL

Cheques should be made payable to 'GraffitiHotline'
Telephone 0845 330 3103 Fax 0845 330 3104 Email admin@graffitiHotline.co.uk

Courses will take place at the
GraffitiHotline Training and Development Centre, The Boiler House, Dean Hill Park, West Dean, Salisbury SP5 1EZ



Terms and Conditions

Reservations

Provisional bookings may be made by telephone, or e-mail but must be confirmed in writing (including a purchase order number) within 7 working days. Post to: GraffitiHotline, Unit12A, Isleworth Business Complex, St. John's Road Isleworth, Middlesex TW7 6NL.

Fees

All fees are payable in advance. GraffitiHotline reserves the right to refuse admission to the course until payment is received. Fees quoted are correct at the time of publication. All fees quoted are exclusive of VAT which must be paid in addition to the quoted fee, at invoice date, chargeable at the standard rate then in force.

Venues

A map of how to get to the Training Centre together with other course information will be sent with the booking confirmation. Whilst GraffitiHotline will assist in arranging accommodation at local hotels, GraffitiHotline is not acting in the capacity of agent for either the hotel or the client. Queries, cancellations or alterations of hotel bookings must be made direct with the hotel/agent concerned and delegates must settle their own hotel accounts before leaving.

Included in the price

Overalls and all personal protective equipment except footwear - delegates need to provide their own steel toe-capped shoes or boots.

Morning and afternoon refreshments. Buffet lunch. Parking

Not included in the price

Travel and accommodation. Breakfast or evening meals. Footwear

Course Literature

Printed course notes are included in the course fees. Course literature is copyright and may not be reproduced without permission.

Examinations

Where examinations form part of, or are taken following a course, no refund of fees can be given in the event of a candidate failing to reach the standard required. Examiners' decisions are final.

Cancellations

GraffitiHotline reserves the right to cancel or alter the dates of the course and venue. In the event of cancellation, bookings will normally be transferred to the next available course unless the client specifically requests otherwise. If a booking is cancelled or transferred to a different course by the client the following fees will be payable:

Notice given	% of fee charged on cancellation/transfer
More than 28 days	100%
15-28 days	50%
0-14 days	0%

In addition, GraffitiHotline reserves the right to charge a £30 administration fee for each cancellation/transfer. Telephone cancellations can be accepted but must be confirmed immediately in writing (by post or by e-mail).

Note: All reasonable adjustments to provision will be made to ensure that learners with a learning difficulty, disability and/or a medical condition that affects their learning are not substantially disadvantaged. If you have a learning difficulty, disability and/or a medical condition, please ensure that we know what you need so that we can make all reasonable adjustments to help you succeed.

GraffitiHotline.co.UK

Graffiti Control Solutions

0845 330 3103

Head Office: for all enquiries and correspondence

12A Isleworth Business Complex, St John's Road, Isleworth, Middlesex TW7 6NL

Telephone 0845 330 3103 Fax 0845 330 3104

Email admin@GraffitiHotline.co.uk

GraffitiHotline Training and Development Centre

The Boiler House, Dean Hill Park, West Dean, Salisbury SP5 1EZ